



Notice of Public Council Meeting Building Department Fees & Forms

TAKE NOTICE that the Township of Montague will hold a Public Council Meeting on September 20th, 2022, at 6:00 p.m. to consider a by-law to approve the forms and fees associated with the provision of septic services, pursuant to Section 7(6) of the Building Code Act.

DATE & TIME: September 20th, 2022, at 6:00pm
LOCATION: Township of Montague Municipal Office
 6547 Roger Stevens Drive, Smiths Falls, Ontario

Effective October 1st, 2022, the Leeds Grenville and Lanark District Health Unit (LGLDHU) will transfer authority for Sewage Systems inspections and permits to local municipalities and it is proposed that the Township adopt the current fee structure now being charged by the LGLDHU as indicated in the chart below. Potential adjustments to the fee structure will then be considered during the Township's regular annual budgeting process.

A report was provided to Council on August 9th, 2022, to appoint a primary septic inspector and establish fees associated with the provision of septic services, the latter of which would take effect as of October 1st, 2022. A copy of the report and by-laws are available for public viewing on the Township's website at www.montaguetownship.ca and can be found within the Council agenda package from the August 9th, 2022, Council Meeting.

The forms required to facilitate the provision of septic services will be brought to the September 20th, 2022, Public Council Meeting for review and consideration.

All interested parties are invited to attend the Public Meeting in person or virtually, through the Township's YouTube channel, to provide comments.

Members of the public wishing to provide written comments can make their submissions by e-mail to Allison Vereyken, Clerk Administrator, at clerkadministrator@township.montague.on.ca or by mail to Township of Montague, P. O. Box 755, 6547 Roger Stevens Drive, Smiths Falls, Ontario, K7A 4W6. Written submissions must include your full name, address, and an e-mail or telephone number at which you can be reached. By submitting comments, members of the public agree that their comments and identity may be made public during the Council Meeting.

FEE SCHEDULE, BUILDING CODE ACT – PART VIII

APPLICATION	FEE	HST	TOTAL FEE
SEWAGE SYSTEM PERMIT - For private sewage systems with flows up to 10,000 litres/day (See Note #1)	\$721.00	N/A	\$721.00
TERTIARY SEWAGE SYSTEM PERMIT (See Note#2)	\$798.00	N/A	\$798.00
Permit Renewal/Revision with no inspection	\$62.00	N/A	\$62.00
Permit Renewal/Revision with site inspection	\$206.00	N/A	\$206.00
Third Party Certificates	\$62.00	N/A	\$62.00
SITE INSPECTIONS – Including: Septic Tank Replacement Only, Alterations, Class 2 & 3 Sewage Systems.	\$360.00	N/A	\$360.00
MAINTENANCE INSPECTIONS – Minor Variances/Zoning By-Laws/Building Renovations/Septic Re-inspections	\$206.00	N/A	\$206.00
SEVERANCE APPLICATIONS - If an inspection is required	\$443.00	N/A	\$443.00
<ul style="list-style-type: none"> • Multiple Severances When more than one application is submitted pertaining to a particular land holding, the fee is \$180.00 for each additional application if submitted at the same time	+\$180.00	N/A	+\$180.00
SUBDIVISION PLAN REVIEW Non Communal Sewage Systems	\$200.00 per lot up to a max. fee of \$5,000.00	+ 13% HST	
FILE SEARCHES	\$103.00	N/A	\$103.00

These fees include the cost of legal services, reviews of studies, consultant services, administration, education, and promotion activities.

- **Note #1:** The Ministry of the Environment will be responsible for sewage works where the design capacity is in excess of 10,000 litres/day under the Ontario Water Resources Act.
- **Note #2:** Tertiary Treatment Systems (**Level 4 Treatment**) are Ecoflo, Eljen, Waterloo Biofilter, ATL, EnviroSeptic, Norweco, and Biomicrobics and require Maintenance Agreements upon installation completion.

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