



**TOWNSHIP OF MONTAGUE**

6547 Roger Stevens Drive, Box 755  
Smiths Falls, Ontario

**ENTRANCE PERMIT APPLICATION**

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Type of entrance: (Circle one)

RESIDENTIAL

COMMERCIAL

FARM

Application No: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Location of entrance: Lot: \_\_\_\_\_ Concession: \_\_\_\_\_

Registered Plan No. \_\_\_\_\_ Road: \_\_\_\_\_

Consent Application No. (If applicable): \_\_\_\_\_

**IMPORTANT NOTES AND CONDITIONS**

Culvert installation deposits are intended to cover any cost to the municipality for the installation of culverts for entrances. Entrances to the township road must be constructed in approved locations. The Township will determine if a culvert is required and will define the appropriate diameter and length. The owner is responsible to ensure the culvert is installed to township specifications.

It is the owner's responsibility to ensure that all organics are removed from the ditch bottom, the bedding and fill around and above the culvert shall be granular "a" (7/8" crushed rock) and shall be compacted by mechanical means. The minimum thickness of granular shall be 6" on all surfaces of the culvert. All culverts materials must be in new condition.

When installation is completed, **it is the owner's responsibility to notify the Township** for final inspection within one year of initial approval. The culvert deposit will be released without interest or penalty when the final inspection has been passed. If the Township is not contacted in writing within a year of the initial approval, requesting an extension in time or a final inspection, the Township will transfer any remaining deposits into the general funds and the applicant will waive their rights to the deposit.

If the installation fails the final approval, the Township will use the deposit funds to alter or reconstruct the culvert to appropriate specifications. The applicant will be returned any remaining funds from the deposit.

Amount of Deposit \$1,200.00 Location & Inspection Fee \$ 75.00

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_



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**CULVERT APPLICATION FORM**

**CULVERT APPLICATION**

Diameter: \_\_\_\_\_ Length: \_\_\_\_\_ Material & Gauge: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

**APPROVAL**

Approval is hereby granted to \_\_\_\_\_ to  
install an entrance and culvert as specified above.

Inspected by: \_\_\_\_\_, Road Superintendent

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**FINAL APPROVAL**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_