

**MONTAGUE TOWNSHIP
EMERGENCY OPERATIONS CENTRE
May 12, 2020 MINUTES**

The Emergency Operations Centre (EOC) meeting was opened at 10:03am on Tuesday, May 12th, 2020 in Council Chambers by Miles Greer, Fire Chief/CEMC

Members Present:

Community Emergency Management Coordinator (CEMC) Miles Greer
Clerk Administrator Jasmin Ralph
Treasurer Andrew Hodge
Administrative Assistant Kristy Warwick
Public Works Manager Jamie McCarthy
Reeve Bill Dobson
Public Information Officer Klaas Van Der Meer

Members Absent:

None

1. Minutes from the previous meeting:

The EOC reviewed the minutes and noted the following updates:

- No questions or concerns.

2. COVID-19 Updates

Clerk Administrator J. Ralph noted the new essential business list have been relaxed.

Reeve B. Dobson noted that the emergency declaration would likely be extended for two weeks at the provincial level.

Fire Chief M. Greer noted that provincial parks would be opening for day use soon. This information will be available on the website on the Covid-19 page. He noted that Premier D. Ford stated that people could be returning to their cottages.

Treasurer A. Hodge discussed the opening of construction. Clerk Administrator J. Ralph noted that residential construction can get permits and can begin site excavation based on new provincial rules.

3. Health and Safety Updates

The EOC reviewed a list of items that will need to be considered prior to opening the facilities and the provincial order being lifted.

Clerk Administrator J. Ralph noted that the Rosedale Hall construction will be completed this week.

The EOC discussed a number of ideas including scheduling appointments for certain services. Clerk Administrator J. Ralph noted that the Council meetings would immediately revert to normal when the province lifted the declaration of emergency, so preparations need to be made for the meetings to ensure social distancing and safety for staff and Council members.

Reeve B. Dobson noted that all the desks and brochures should be cleared out of the front area to begin, based on advice from the Health Unit.

Public Works Manager J. McCarthy noted that the internal cleaning and COVID procedures should be addressed at the JHSC level.

Clerk Administrator Jasmin Ralph noted that changes to the Council meetings should be discussed at the Council level.

The EOC did not declare an emergency at this time.

The EOC will meet Tuesday, May 19th, 2020 at 10:00 am

The meeting was adjourned at 10:46 am.