

**MONTAGUE TOWNSHIP
EMERGENCY OPERATIONS CENTRE
MARCH 30TH, 2020 MINUTES**

The Emergency Operations Centre (EOC) meeting was opened at 9:10am on Monday, March 30th, 2020 in Council Chambers by Miles Greer, Fire Chief/CEMC

Members Present:

Community Emergency Management Coordinator (CEMC) Miles Greer
Clerk Administrator Jasmin Ralph
Treasurer Andrew Hodge
Public Works Manager Jamie McCarthy
Administrative Assistant Kristy Warwick
Reeve Bill Dobson
Public Information Officer Klaas Van Der Meer

The meeting was held to assess the evolving COVID-19 situation.

Review of the Minutes from the previous meeting:

The CCG reviewed the minutes and noted the following updates:

- VPNs have been established and laptops on rush order
- Fire Chief Greer noted that Shardon Manor had implemented sanitary measures and he had discussed COVID-19 with them
- Reeve Dobson noted that the municipal airport had provided some information related to COVID-19 distancing implementation at their facility

The following new updates were provided:

Public Works Manager J. McCarthy detailed information from OGRA that outlined how municipalities can address the minimum maintenance standards when an emergency had been declared and/or if staffing levels were significantly impacted.

Clerk Administrator J. Ralph provided updates from the province were discussed including the proposal from the Solicitor General related to municipal enforcement of social distancing rules. It was noted that this will need to be discussed with Council. Additionally, the provincial update provided last week related to the financial impacts on the municipality were provided to the EOC for information only. As stated in a previous email this information will be discussed with Council.

The EOC discussed providing additional information to the public and Council members regarding the operations and updates. It was noted that a "Reeve's Address" would be provided to the public shortly.

Updates were provided to the EOC to note that the Clerk Administrator was very close to implementing the Electronic Meeting regulations and it was likely that the Regular meeting of April 7th would be able to move forward as scheduled using electronic participation. Staff (Clerk Administrator) will provide specific updates to Council regarding this.

The EOC reviewed the Declaration of Emergency Checklist and decided at this time not to declare an emergency.

The EOC will meet Monday, April 6th, 2020 at 9 am

The meeting was adjourned at 10:10 am.