

**MONTAGUE TOWNSHIP  
EMERGENCY OPERATIONS CENTRE  
June 16, 2020 MINUTES**

The Emergency Operations Centre (EOC) meeting was opened at 10:04am on Tuesday, June 16th, 2020 through Zoom meeting by Miles Greer, Fire Chief/CEMC

**Members Present:**

Community Emergency Management Coordinator (CEMC) Miles Greer  
Clerk Administrator Jasmin Ralph  
Treasurer Andrew Hodge  
Administrative Assistant Kristy Warwick  
Public Works Manager Jamie McCarthy  
Reeve Bill Dobson  
Public Information Officer Klaas Van Der Meer

**Members Absent:**

None

1. Minutes from the previous meeting:

The EOC reviewed the minutes and noted the following:

- Clerk Administrator J. Ralph noted that a discussion with Council regarding the moving of meetings to Rosedale Hall was held on June 2 and the meetings will be moved there once restrictions are lifted.
  - It was noted that the plexiglass is installed and needs a slight adjustment
2. COVID-19 Updates
    - Clerk Administrator J. Ralph noted that the emergency had been extended to June 30th, and that the province had moved to Stage 2 of reopening procedures, allowing 10 person gatherings and the establishment of 'social circles'
    - Treasurer A. Hodge noted that he was participating in a webinar related to the impacts of COVID to the economy in Eastern Ontario. He also noted that we should be receiving the Gas Tax funding within the week.
  3. Large Item Drop Off Day

Public Works Manager J. McCarthy noted that they were looking to reschedule the LIDD for July 18<sup>th</sup>, 2020 and looking at advertising.

The EOC noted no concerns moving forward. The Clerk Administrator noted that internal procedures would have to be put into place prior to moving forward.

#### 4. Opening Township Facilities Plan

Clerk Administrator J. Ralph noted that in a recent Clerks meeting that most municipalities are not immediately seeking to reopen. The majority of municipalities are planning on opening for August/September to coincide with the restarting of Council meetings and school reopening. The EOC noted that would be a reasonable approach.

The EOC discussed the draft reopening procedures and cash handling procedures were noted. The Clerk Administrator noted that changes may be made based on new information received today.

The EOC did not declare an emergency at this time.

The EOC will meet Tuesday, June 23rd, 2020 at 10:00 am

The meeting was adjourned at 10:35 am.