

**MONTAGUE TOWNSHIP  
EMERGENCY OPERATIONS CENTRE  
July 28, 2020 MINUTES**

The Emergency Operations Centre (EOC) meeting was opened at 10:07am on Tuesday, July 28th, 2020 through Zoom meeting by Miles Greer, Community Emergency Management Coordinator (CEMC)

**Members Present:**

Community Emergency Management Coordinator (CEMC) Miles Greer  
Clerk Administrator Jasmin Ralph  
Treasurer Andrew Hodge  
Administrative Assistant Kristy Warwick  
Public Works Manager Jamie McCarthy  
Reeve Bill Dobson  
Public Information Officer Klaas Van Der Meer

**Members Absent:**

None

1. Minutes from the previous meeting:

The EOC reviews the minutes and noted no questions or concerns.

2. COVID-19 Updates

Public Works Manager J. McCarthy stated that the new signs for the playground are in and will be installed this week to remind residents about social distancing and hand washing before use on the structure. It was stated that the playground will be used by resident at their discretion no additional cleaning will be done by Public Works.

3. Opening of the Township Office

Clerk Administrator J. Ralph discussed the opening of the Township office will be held at the Council meeting on August 4<sup>th</sup> with a reopening day of August 5<sup>th</sup>. Staff would be offering outside meetings as a possibility but no inside meetings at this time. The EOC discussed modified business hours to allow staff to sanitize the office before end of day.

The EOC discussed safety measures but in place at the front entry to the building and discussed only allowing 1 member of the public in at a time to the front counter.

The EOC discussed the costs of preparing to opening and that the costs have been minimal.

The EOC did not declare an emergency at this time.

The EOC decided that further meetings will be at the call of the chair.

The meeting was adjourned at 10:39 am.