

**MONTAGUE TOWNSHIP
EMERGENCY OPERATIONS CENTRE
JANUARY 3rd, 2022 MINUTES**

The Emergency Operations Centre (EOC) meeting was opened at 10:03 am on Monday, January 3rd, 2022 through regular meeting by Miles Greer, Community Emergency Management Coordinator (CEMC)

Members Present:

Community Emergency Management Coordinator (CEMC) Miles Greer
Clerk Administrator/Public Information Officer Jasmin Ralph
Assistant Kristy Warwick
Public Works Manager Stephen Rothwell
Treasurer Andrew Hodge
Reeve Bill Dobson

Members Absent:

None

- Minutes from the previous meeting:

No comments

- EOC Meeting updates

The EOC updated the Clerk Administrator J. Ralph on Covid-19 protocols in the office and public works and that those policies will need to be updated to reflect recent updates from the province.

Clerk Administrator J. Ralph will investigate ordering N95 masks for the staff.

The County IT will be updating the VPN's for the office staff computers to allow work from home.

- COVID-19 Updates

The information provided from the Health Unit as of Friday, December 31, 2021 shows that the numbers are increasing at a rapid infection rate.

Doug Ford will be having press conference today at 11:00 so another meeting of the EOC will be held tomorrow.

- Township Office and Rosedale Hall

The EOC discussed the closing of the municipal office. The EOC is aware that this is a busy time in the office and staff will have to meet the needs of the Residents.

The Municipal Office will be closed until further notice and staff will be working at home as much as possible to reduce exposure to each other. Staff always remain available by phone or email.

Staff are able to facilitate the pickup of garbage tags, dog tags and building

permits and residents will be encouraged to call the office to arrange for contactless pickup.

The EOC will wait to hear from the province before any decision will be made about Rosedale Hall.

The EOC will continue to monitor for any COVID-19 updates from the health unit and the province. Staff will notify the public by posting on the Township website, Facebook page and on the municipal sign.

The EOC did not declare an emergency at this time.

The next EOC meeting will be at 1:00 PM on Tuesday, January 4th 2022.

The meeting was adjourned at 10:43 am

The EOC did not declare an emergency at this time.

The next EOC meeting will be at the call of the chair.

The meeting was adjourned at 4:48 pm.