

**MONTAGUE TOWNSHIP  
EMERGENCY OPERATIONS CENTRE  
December 15, 2020 MINUTES**

The Emergency Operations Centre (EOC) meeting was opened at 10:35 am on Tuesday, December 15th, 2020 through Zoom meeting by Miles Greer, Community Emergency Management Coordinator (CEMC)

**Members Present:**

Community Emergency Management Coordinator (CEMC) Miles Greer  
Clerk Administrator Jasmin Ralph  
Acting Clerk Administrator Joanna Bowes  
Treasurer Andrew Hodge  
Administrative Assistant Kristy Warwick  
Public Works Manager Stephen Rothwell  
Reeve Bill Dobson  
Public Information Officer Klaas Van Der Meer

**Members Absent:**

None

1. Minutes from the previous meeting:

No new updates.

2. COVID-19 (coronavirus) updates

Clerk Administrator J. Ralph spoke about the Health Unit moving to the yellow stage in the Township. The EOC is discussing shutting down the office extending the Christmas closure until Monday, January 11, 2021 to the public while still facilitating garbage tag and payment drop off.

The EOC will meet again on Friday to make a decision.

Fire Chief M. Greer spoke about the Fire Department and their contingency plan of having mutual aid partners to assist should the Fire Department be unable to respond to calls. The Fire Department is running smoothly at this time.

Public Works Manager S. Rothwell spoke about their contingency plan and has plans for roads and plans of state of emergency to keep the roads clear.

The EOC did not declare an emergency at this time.

The next EOC meeting will be on Friday, December 18, 2020 at 10:00 AM.

The meeting was adjourned at 11:03 am.