

Reporting to the Lead Hand of Facilities, and working with public works operators, the facilities/public works summer student will assist with the activities of the facilities/public works department. The job primarily consists of outside work and may be labour intensive.

Duties will include:

- General maintenance work, such as:
 - Roadside litter collection
 - Vegetation control (grass cutting, whipper snipping and invasive plant inventory)
 - Painting / maintaining buildings and equipment (benches/tables/etc.)
 - Aiding completion of minor upgrade/repair projects
- Traffic control during road and highway maintenance activities
- Assisting with general road and asset maintenance activities, culvert inventory.
- Other duties as assigned by the Lead Hand and/or Public Works Manager
- Follows all guidelines for employees and employers as legislated under the *Ontario Occupational Health and Safety Act*

The ideal candidate will have:

- High initiative and the ability to work independently often without direct supervision.
- Good communications skills
- Possess a valid, minimum G2 license (full G preferred), and appropriate safety footwear.
- Ability to lift/carry/push/pull objects up to 20kg.
- Experience operating hand and power tools such as lawnmowers/whipper snippers preferred.

This job description is intended to summarize the responsibilities of the job and is not a comprehensive list of all duties to be performed. The anticipated start date is May 11, 2026 (flexible dependent on schooling), until approximately August 28, 2026. Salary range is \$17.89-19.55 per hour based on a **35-hour week, Monday-Thursday**.

Interested applicants are invited to submit applications by mail or email to the undersigned, or drop off a copy to the Township Office, no later than 4:00 p.m. on Monday, April 20, 2026. The Township has the right to fill the position prior to the closing date.

Grace Francis
Montague Township
6547 Roger Stevens Drive
P.O. Box 755
Smiths Falls, ON K7A 4W6
admin@township.montague.on.ca

We thank all applicants, but only those considered for an interview will be contacted. All information is collected under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and will only be used for candidate selection. The Township is an equal opportunity employer and accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.