

## 2022 NOMINATION PROCEDURE

### NOMINATION PAPERS (SECTION 33)

The giving of notice (Section 32) for nominations shall be on the “Notice of Nomination for Office” **Form LC01** and shall be placed, as a minimum, in a local newspaper(s) prior to May 1, 2022 and in one (1) conspicuous place in the municipality and on the municipal website.

“Nomination Paper” **PR FORM 1** for the following offices will be available at the Clerk’s Office from the first business day of May in 2022 to Thursday, August 18, 2022 during regular office hours, and between 9:00 a.m. and 2:00 p.m. on Friday, August 19, 2022 (Nomination Day) and on the municipal website for the following offices:

- (1) Reeve**
- (1) Deputy Reeve**
- (3) Councillor**

Nomination papers for school boards must be obtained and filed at the appropriate Municipal Office for the following offices:

- (1) School Board Trustee – English Public
- (1) School Board Trustee – English Separate
- (1) School Board Trustee – French Public
- (1) School Board Trustee – French Separate

Nominations must be on the prescribed form and are to be filed with the Clerk at the appropriate Municipal Office in the following manner:

- in person or through an agent
- during regular office hours at the Clerk’s Office from the first business day in May of 2022 to Thursday, August 18, 2022 and between 9:00 a.m. and 2:00 p.m. on Friday, August 19, 2022 (Nomination Day)
- with the prescribed declaration by at least 25 persons endorsing the nomination who are eligible to vote in an election for an office within the municipality, if a regular election was held on the day that the person endorses the nomination – “Endorsement of Nomination” **PR FORM 2**
- with the prescribed statement of qualifications, signed by the person being nominated
- with the prescribed nomination filing fee of \$200.00 for Head of Council and \$100 for all other offices - the filing fee shall be paid by cash, debit card, certified cheque or money order payable to the municipality
- with proof of identity and residence as prescribed in *O. Reg. 304/13*, as amended
- no faxed or other electronically transmitted nomination paper will be accepted - original signatures are required

If a person is present at the Clerk’s Office on Nomination Day at 2:00 p.m. and has not yet filed a nomination, he or she may file the nomination as soon as possible after 2:00 p.m.

The Clerk shall administer the Declaration of Qualifications on the Nomination Paper **PR**

**FORM 1** and the “Declaration of Qualifications – Municipal Candidates” **Form EL18(A)** (or for the Clerk responsible for the School Board Elections, the “Declaration of Qualifications – School Board Candidates” **Form EL18(B)**), oath to the Candidate. The date and time of filing are to be filled in by the Clerk and initialled by the candidate or his/her agent. The Clerk will then sign the Nomination Paper and Declaration of Qualifications.

The certified cheque, cash, debit card, money order will be deposited with the Municipal Finance Department.

### **ESTIMATED MAXIMUM CAMPAIGN EXPENSES [SECTION 88.20 (13)]**

#### **ESTIMATED MAXIMUM CONTRIBUTION TO OWN CAMPAIGN [SECTION 88.9.1(4) AND (6)]**

The Clerk shall calculate the estimated maximum campaign expenses for each office, as well as the estimated maximum contribution to a Candidate’s own campaign for each office on the “Estimated Maximum Campaign Expenses” **Form LC23** and provide a copy to the candidate or his/her agent the day that the Nomination Paper is filed in accordance with Section 33.0.1 (1) and 33.0.2 (1). The Clerk’s calculation is final.

#### **NOTICE OF PENALTIES (SECTION 33.1)**

The Clerk shall, before voting day, provide a notice of penalties on the “Notice of Penalties” **Form LC31** to the Candidate or their agent.

#### **MUNICIPAL FREEDOM OF INFORMATION & PROTECTION OF PRIVACY ACT**

The Candidate may sign the consent to release personal information **Form LC02** authorizing the Clerk to release personal information to the public and media.

#### **UNOFFICIAL LIST OF CANDIDATES**

The Clerk shall provide notice of the unofficial list of candidates by preparing and, at a minimum, posting in the Municipal Office and on the website an “Unofficial List of Candidates” **Form LC03** which is to be updated as each Nomination Paper is filed. The list should be clearly marked "UNOFFICIAL".

#### **NOMINATION DAY – August 19, 2022 (SECTION 31)**

Nomination Papers will be received at the Municipal Office between 9:00 a.m. and 2:00 p.m. on Nomination Day.

Procedure for the handling of Nomination Papers on Nomination Day will be the same as above.

## **CERTIFICATION OF NOMINATION PAPERS (SECTION 35)**

On or before Monday, August 22, 2022, at 4:00 p.m., the Clerk will do a review of each nomination received to determine qualification and if the nomination complies with the *Municipal Elections Act, 1996*. Once satisfied the Candidate is qualified, complete the "Certification by Clerk" section on "Nomination Paper" [PR Form 1](#).

## **REJECTION OF NOMINATION PAPER [SECTION 35(3), (4)]**

If the Candidate is not qualified to be nominated, or the nomination does not comply with the *Municipal Elections Act, 1996*, the Clerk will reject the Nomination. A telephone call or email shall be made to the Candidate informing him/her of the rejection, and a "Notice of Rejection of Nominations" [Form LC04](#) shall be sent, by email and Registered Mail, as soon as possible, to:

- the person who sought to be nominated, and
- by email to all Candidates for the office.

## **WITHDRAWAL OF NOMINATION PAPERS (SECTION 36)**

Candidates may withdraw their Nomination by filing in person a withdrawal in writing on "Withdrawal of Nomination" [Form EL19](#) with the Clerk before 2:00 p.m. on Nomination Day, Friday, August 19, 2022, if the person was nominated on or before Nomination Day; and before 2:00 p.m. on the Wednesday following Nomination Day, (August 24, 2022), if the person was nominated under Section 33(5) - Additional Nominations.

The withdrawal shall be noted on the "Unofficial List of Candidates" [Form LC03](#)

## **OFFICIAL LIST OF CANDIDATES**

The final list of Certified Candidates will be posted at the Municipal Office and, as a minimum, on the website on or before, Friday, August 26, 2022 using the "Official List of Certified Candidates" [Form LC05](#).

## **DECLARATION OF ELECTION (SECTION 40)**

If after 4:00 p.m. on Monday, August 22, 2022 the number of certified nominations filed for an office is more than the number of persons to be elected to the office, the Clerk shall declare an election to be conducted.

The Clerk shall give the electors notice of the following, as a minimum, through the use of newspaper advertisements and the municipal website:

- a) under clause 42(1)(b), (alternative voting methods), the manner in which electors may use the Internet/Telephone voting method;
- b) the dates and times of the voting period;
- c) the location and hours of operation for the Help Centre and Revision Centre.

The form and manner of such notice of election shall be as shown in "Sample Voter Information Letter" [Form LC41](#) and "Notice of Election Information" [Form T112](#).

## **ACCLAMATIONS [SECTION 37(1)]**

If after 4:00 p.m. on Monday, August 22, 2022, the number of certified candidates for an office is the same as or less than the number to be elected, the Clerk shall immediately declare the candidate(s) elected by acclamation. The Clerk shall post a “Declaration of Acclamation to Office” on Form EL20. In this situation there shall be no election conducted for this position(s).

## **FEWER NUMBER OF NOMINATION PAPERS THAN OFFICES [SECTION 33(5)]**

If at 4:00 p.m. on Monday, August 22, 2022, the number of certified nominations filed for an office is less than the number of persons to be elected to the office, additional nominations may be filed between 9:00 a.m. and 2:00 p.m. on Wednesday, August 24, 2022. The Clerk shall post a “Notice of Additional Nominations” Form LC06 advising that additional Nomination Papers may be filed for that office during the specified time. If at 2:00 p.m. on Wednesday, August 24, 2022, additional Nomination Papers have been filed, the procedure to certify or reject Nomination Papers shall be followed.

## **ADDITIONAL NOMINATIONS MORE THAN NUMBER OF OFFICES REMAINING [SECTION 33(5)]**

If between 9:00 a.m. and 2:00 p.m. on Wednesday, August 24, 2022, there are more than a sufficient number of certified Nominations to fill the office(s), an election shall be conducted with the names of the persons who have filed certified Nomination Papers.

## **WITHDRAWAL OF ADDITIONAL NOMINATIONS (SECTION 36)**

Withdrawal of additional nominations must take place prior to 2:00 p.m. on Wednesday, August 24, 2022. Follow the procedure in the Withdrawal of Nomination Paper section above.

## **ADDITIONAL NOMINATIONS EQUIVALENT TO NUMBER OF OFFICES [SECTION 35(2) and 37(2)]**

If at 4:00 p.m. on Thursday, August 25, 2022 there is a sufficient number of certified Nomination Papers filed to fill the office(s), the Clerk shall cause to be posted a “Declaration of Acclamation To Office - Additional Nominations” on Form LC07.

## **FILLING VACANCIES [SECTION 37(4)]**

If an office remains vacant after the declaration of candidates by acclamation under section 37 and the declaration of the election of candidates following the conduct of the election for offices on the Municipal Council, the following rules apply:

- **Insufficient Number to Form a Quorum – Municipal Council**  
If the number of candidates declared elected is insufficient to form a quorum of the Municipal Council, a by-election shall be held.

- **Sufficient Number to Form a Quorum – Municipal Council**

If the number of candidates declared elected is less than the number of positions for an office of the Municipal Council, but does form a quorum, Section 263 (1) (a) of the *Municipal Act, 2001* shall apply.

### **DEATH OR INELIGIBILITY OF A CANDIDATE (SECTION 39)**

If a Certified Candidate dies or becomes ineligible before the close of voting and

- if the result would be one less Candidate only and no acclamation, the candidate's name shall be omitted from the ballot. If the ballots are already printed, the Clerk shall at a minimum, post the notice of the death or ineligibility in a conspicuous place in every Voting Place, Ballot Return Station or Help Centre and the election shall proceed as if the deceased or ineligible candidate has not been nominated.
- if the result would be an acclamation for an office, the election to such office is void and a by-election for such office shall be held (Section 65(4)(1.)(v.)) provided that the sixty day (60) period starts as of the date of death or ineligibility).

No votes are to be counted for the Candidate who has died or become ineligible.

### **FINAL CALCULATION OF CAMPAIGN EXPENSES [SECTION 88.20 (13), (14)] FINAL CALCULATION OF CONTRIBUTION TO OWN CAMPAIGN [88.9.1 (4), (6)] MAXIMUM AMOUNT OF EXPENSES FOR PARTIES AND MAKING OTHER EXPRESSIONS OF APPRECIATION [88.20 (9)]**

The Clerk shall, after determining from the number of eligible electors from the Voters' List for each office, calculate the maximum amount of campaign expenses that each Candidate may incur for that office, as well as the maximum contribution to a Candidate's own campaign for each office, and the maximum amount that each Candidate may incur for holding parties and making other expressions of appreciation after the close of voting and prepare a "Certificate of Maximum Campaign Expenses" Form EL37. The certificate shall be given to each candidate in the case of a regular election, on or before September 25, 2022; and in the case of a by-election, within 10 days after the Clerk makes the corrections under subparagraph 4 iii of subsection 65 (4).

The number of electors to be used in this final calculation is to be the greater of the following:

- the number determined from the Voters' List from the previous regular election, as it existed on September 15 in the year of the previous election, adjusted for changes under Section 24 and 25 that were approved as of that day;
- the number determined from the Voters' List for the current election as it exists on September 15 in the year of the current election, adjusted for changes under Section 24 and 25 that were approved as of that day. [Section 88.20 (11) and 88.9.1 (2)]

The Clerk's calculation is final and shall be made in accordance with the prescribed formula in *Ontario Regulation 101/97*.

### **CANDIDATE NAME PRONUNCIATION**

All certified candidates are to provide to the Clerk the proper pronunciation of their name prior to October 6, 2022.

# NOTICE OF NOMINATION FOR OFFICE

*Municipal Elections Act, 1996 (s. 32)*

**ARE YOU INTERESTED IN RUNNING FOR MUNICIPAL OFFICE?**

**ARE YOU INTERESTED IN RUNNING AS A SCHOOL BOARD TRUSTEE?**

## 2022 MUNICIPAL ELECTIONS NOTICE TO MUNICIPAL ELECTORS OF THE COUNTY OF LANARK

### NOMINATIONS

Nominations for the positions listed below must be made on the prescribed form available at your municipal Clerk's Office. Nomination forms must be filed, with the prescribed declaration by at least 25 persons (excluding Montague), either in person or by your agent, with the Returning Officer of the appropriate municipality during that office's normal office hours between the **first business day of May in 2022 to Thursday, August 18, 2022, and between 9:00 a.m. and 2:00 p.m. on Friday, August 19, 2022 (Nomination Day).**

The required filing fee for the Head of Council is \$200.00 and all other offices are \$100.00 (cash, debit, certified cheque or money order made payable to the appropriate municipality or by an electronic method of payment that the Clerk specifies) must accompany the signed form. Full details on the procedures to be followed may be obtained from the appropriate Municipal Clerk.

### MUNICIPAL OFFICES FOR WHICH PERSONS MAY BE NOMINATED:

TOWN OF SMITHS FALLS	TOWNSHIP OF MONTAGUE	TOWN OF PERTH
MAYOR (1) COUNCILLOR (6)	REEVE (1) DEPUTY REEVE (1) COUNCILLOR (3)	MAYOR (1) DEPUTY MAYOR (1) COUNCILLOR (5)
Returning Officer - Kerry Costello Town of Smiths Falls 77 Beckwith Street North P.O. Box 695 Smiths Falls, Ontario K7A 4T6 (613-283-4124) <a href="http://www.smithsfalls.ca">www.smithsfalls.ca</a>	Returning Officer - Jasmin Ralph Township of Montague 6547 Roger Stevens Drive P.O. Box 755 Smiths Falls, Ontario K7A 4W6 (613-283-7478) <a href="http://www.township.montague.on.ca">www.township.montague.on.ca</a>	Returning Officer - Susan Beckel Town of Perth 80 Gore Street E. Perth, Ontario K7H 1H9 (613-267-3311) <a href="http://www.perth.ca">www.perth.ca</a>
TOWNSHIP OF LANARK HIGHLANDS	TOWN OF CARLETON PLACE	TOWNSHIP OF DRUMMOND/ NORTH ELMSLEY
MAYOR (1) DEPUTY MAYOR (1) COUNCILLOR Ward 1 (1) Ward 2 (1) Ward 3 (1) Ward 4 (1) Ward 5 (1)	MAYOR (1) DEPUTY MAYOR (1) COUNCILLOR (5)	REEVE (1) COUNCILLOR Drummond Ward (2) North Elmsley Ward (2)
Returning Officer – Amanda Noel Township of Lanark Highlands	Returning Officer - Stacey Blair Town of Carleton Place	Returning Officer – Cathy Ryder Township of Drummond/North Elmsley

75 George Street, P.O. Box 340 Lanark, ON K0G 1K0 (613-259-2398) (1-800-239-4695) <a href="http://www.lanarkhighlands.ca">www.lanarkhighlands.ca</a>	175 Bridge Street Carleton Place, ON K7C 2V8 (613-257-6211) <a href="http://www.carletonplace.ca">www.carletonplace.ca</a>	310 Port Elmsley Road, Perth ON K7H 3C7 (613-267-6500) <a href="http://www.dnetownship.ca">www.dnetownship.ca</a>
<b>TOWNSHIP OF BECKWITH</b>	<b>MUNICIPALITY OF MISSISSIPPI MILLS</b>	<b>TAY VALLEY TOWNSHIP</b>
REEVE (1) DEPUTY REEVE (1) COUNCILLOR (3)	MAYOR (1) DEPUTY MAYOR (1) COUNCILLOR Almonte Ward (2) Ramsay Ward (2) Pakenham Ward (1)	REEVE (1) DEPUTY REEVE (1) COUNCILLOR Bathurst Ward (2) Burgess Ward (2) Sherbrooke Ward (2)
Returning Officer – Cassandra McGregor Township of Beckwith 1702 9th Line Beckwith Carleton Place ON K7C 3P2 (613-257-1539) <a href="http://www.twp.beckwith.on.ca">www.twp.beckwith.on.ca</a>	Returning Officer – Jeanne Harfield Municipality of Mississippi Mills 3131 Old Perth Road Almonte ON K0A 1A0 (613-256-2064) (1-866-779-8666) <a href="http://www.mississippimills.ca">www.mississippimills.ca</a>	Returning Officer – Amanda Mabo Tay Valley Township 217 Harper Road Perth ON K7H 3C6 (613-267-5353) (1-800-810-0161) <a href="http://www.tayvalleytwp.ca">www.tayvalleytwp.ca</a>

## SCHOOL BOARD OFFICES FOR WHICH PERSONS MAY BE NOMINATED

### UPPER CANADA DISTRICT SCHOOL BOARD

#### (English Public School Electors)

(Area=Lanark, Leeds/Grenville, Stormont/Dundas/Glengarry and Prescott/Russell Counties)

TRUSTEE (1) representing the municipalities of Beckwith, Carleton Place and Mississippi Mills  Returning Officer – Jeanne Harfield Municipality of Mississippi Mills 3131 Old Perth Road PO Box 400 Almonte ON K0A 1A0 (613-256-2064) (1-866-779-8666) <a href="http://www.mississippimills.ca">www.mississippimills.ca</a>	TRUSTEE (1) representing the municipalities of Drummond/ North Elmsley, Lanark Highlands, Tay Valley, Perth, and Montague  Returning Officer – Cathy Ryder Township of Drummond/North Elmsley 310 Port Elmsley Road Perth ON K7H 3C7 (613-267-6500) <a href="http://www.dnetownship.ca">www.dnetownship.ca</a>	TRUSTEE (1) representing the municipalities of Rideau Lakes, Smiths Falls, Merrickville-Wolford and Westport  Returning Officer – Mary Ellen Truelove Township of Rideau Lakes 1439 County Road 8 PO Box 500 Delta ON K0E 1G0 (613-928-2251) (1-800-928-2250) <a href="http://www.twprideaulakes.on.ca">www.twprideaulakes.on.ca</a>
--	--	---

## CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO (English Separate School Electors)

(Area=Lanark, Leeds/Grenville, Stormont/Dundas/Glengarry and Prescott/Russell Counties)

TRUSTEE (1) representing Leeds County (excluding Elizabethtown-Kitley Township) and the Town of Smiths Falls  Returning Officer – Sandra MacDonald, City Clerk City of Brockville 1 King Street West Brockville, ON K6V 7A5 (613-342-8772) <a href="https://brockville.com/">https://brockville.com/</a>	TRUSTEE (1) representing all of Lanark County (excluding the Town of Smiths Falls)  Returning Officer – Jeanne Harfield, Clerk Municipality of Mississippi Mills 3131 Old Perth Road, PO Box 400, Almonte, ON K0A 1A0 (613-256-2064) (1-866-779-8666) <a href="http://www.mississippimills.ca">www.mississippimills.ca</a>
--	---

### AVIS DE MISE EN CANDIDATURE POUR LES ÉLECTIONS MUNICIPALES

Si vous voulez vous déclarer candidat(e) à un des postes de conseiller scolaire décrits ci-dessous, vous devez remplir le formulaire prescrit, disponible au bureau du secrétaire de la municipalité. Les mises en candidature doivent être déposées, soit en personne, soit par mandataire, auprès du directeur du scrutin de la municipalité correspondante durant les heures normales d'ouverture des bureaux entre le premier jour d'affaire de mai 2022 et le 18 juillet 2022, et entre 9 heures et 14 heures, le 19 juillet 2022 (jour de déclaration de candidature).

Le coût de mise en candidature de \$100 (en espèces, débit, par chèque certifié ou par mandat payable à la municipalité ou par un mode de paiement électronique que précise le secrétaire) doit accompagner le formulaire signé. Pour de plus amples renseignements sur le processus à suivre pour la mise en candidature, veuillez communiquer avec le directeur du scrutin approprié.

### FONCTIONS SUJETTES À ÉLECTION

#### LE CONSEIL DES ÉCOLES PUBLIQUE DE L'EST DE L'ONTARIO

(territoire: la ville d'Ottawa; les comtés de Lanark, de Leeds et Grenville, de Stormont, Dundas et Glengarry, de Prescott et Russell, de Frontenac, de Hastings, de Prince Edward, ainsi que de Lennox et Addington)

CONSEILLER(ÈRE) SCOLAIRE (1) Un (1) élu pour le secteur 12 qui comprend les comtés de Lanark, de Renfrew, ainsi que la ville de Smiths Falls  directeur du scrutin – Colin Howard Ville de Petawawa 1111, rue Victoria Petawawa ON K8H 2E6 (613-687-5536) <a href="http://www.petawawa.ca">www.petawawa.ca</a>
--



**LE CONSEIL DES ÉCOLES CATHOLIQUES DE LANGUE FRANÇAISE DU CENTRE-EST**  
(territoire: la ville d'Ottawa; les comtés de Lanark, de Leeds et Grenville, de Frontenac, de Hastings, de Prince Edward, de Lennox et Addington, ainsi que du canton de South Algonquin dans la circonscription de Nipissing)

CONSEILLER(ÈRE) SCOLAIRE (1)  
Un (1) élu pour le secteur 2 qui comprend les comtés de Lanark, de Leeds and Grenville, ainsi que la ville de Smiths Falls

directeur du scrutin – Heather Babcock-Cormier  
Canton de North Grenville  
285 County Road 44  
Kemptville ON K0G 1J0  
(613-258-9569 Ext. 110)  
[www.northgrenville.ca](http://www.northgrenville.ca)

---

In the event there is an insufficient number of certified candidates to fill the positions available in each municipality, nominations will be reopened by the appropriate Returning Officer, for the vacant positions only. Additional nomination papers would then be accepted between 9:00 a.m. and 2:00 p.m. on Wednesday, August 24, 2022.

For further information contact the appropriate Returning Officer.

Dated this 1<sup>st</sup> day of December, 2021

*This is a joint notice published by the Clerks of the municipalities in the County of Lanark. Nomination forms must be filed with the appropriate Returning Officer noted above.*

**TOWNSHIP OF MONTAGUE  
DECLARATION OF QUALIFICATIONS  
MUNICIPAL CANDIDATES**

*Municipal Elections Act, 1996*

I, \_\_\_\_\_, a nominated candidate for the office of:

Reeve

Councillor

Deputy Reeve

Do Solemnly Declare That:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Municipal Act, 2001* to be elected to and to hold the office of:

Reeve

Councillor

Deputy Reeve

2. Without limiting the generality of paragraph 1, I am at least eighteen (18) years of age, a Canadian citizen, a resident of Township of Montague or the owner or tenant of land in Township of Montague or the spouse of such owner or tenant.
3. I am not ineligible, disqualified or prohibited under the *Municipal Elections Act, 1996*, the *Municipal Act, 2001*, the *Municipal Conflict of Interest Act* or any other *Act* to be elected to or hold the above-mentioned office.
4. Without limiting the generality of paragraph 3,
- I am not an employee of Township of Montague, or if I am an employee of Township of Montague, I am on an unpaid leave of absence as provided for by section 30 of the *Municipal Elections Act, 1996*.
  - I am not a person who is not an employee of Township of Montague but who is the Clerk, Treasurer, Integrity Commissioner, Auditor General, Ombudsman or registrar referred to in section 223.11 of the *Municipal Act, 2001* or an investigator referred to in subsection 239.2 (1) of Township of Montague, or a person who is not an

employee of Township of Montague but who holds an administrative position of Township of Montague.

- I am not a judge of any court.
- I am not a member of the Assembly as provided in the *Legislative Assembly Act* or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of Township of Montague prior to 2:00 p.m. on Nomination Day, August 19, 2022. I understand that the Clerk of Township of Montague will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline.
- I am not a public servant within the meaning of the *Public Service of Ontario Act, 2006*, or if I am a public servant, I have followed and will continue to follow all the relevant provisions of Part V of such *Act*.
- I am not a Federal employee within the meaning of the *Public Service Employment Act*, or if I am a Federal employee, I have followed and will continue to follow all the relevant provisions of Part 7 of such *Act*.

5. I am not prohibited from voting at the municipal election under section 17 (3) of the *Municipal Elections Act, 1996*.

- I am not a person who is serving a sentence of imprisonment in a penal or correctional institution.
- I am not a corporation.
- I am not a person acting as executor or trustee or in any other representative capacity, except as a voting proxy in accordance with section 44.
- I am not prohibited because of a conviction of a corrupt practice described in subsection 90 (3), if voting day in the current election is less than five years after voting day in the election in respect of which I was convicted

6. I am not a person who was convicted of a corrupt practice under the *Municipal Elections Act, 1996* or of an offence under the *Criminal Code (Canada)* in connection with an act or omission that relates to an election to which this Act applies and I am not a person who is ineligible to be nominated for, any office until the next two regular elections have taken place after the election to which the offence relates [Section 91 (1)].

7. I am not ineligible from being elected to or holding office by reason of any violations of the election campaign financial requirements, violations for not filing the financial statement or any other violations pursuant to the *Municipal Elections Act, 1996*. (Section 88.23)

AND I make this solemn Declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at Township of Montague

This \_\_\_\_\_ day of \_\_\_\_\_, 2022 \_\_\_\_\_

(Signature of Candidate)

---

(Signature of Municipal Clerk or designate)

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* and will be used for the nomination process for office in the municipal election and will be available for public inspection in the office of the Clerk, **Township of Montague** until the next municipal election. Questions about this collection of personal information should be directed to the Clerk.

TOWNSHIP OF MONTAGUE

ESTIMATED MAXIMUM CAMPAIGN EXPENSES

Municipal Elections Act, 1996 [s. 33.0.1(1) and 33.0.2 (1)]

TO:

Form box for candidate name, office, address, and postal code.

I hereby certify that for the office of \_\_\_\_\_ in the Municipal Election to be held October 24, 2022, the estimated maximum campaign expenses that a candidate is permitted to incur is \_\_\_\_\_\* and the estimated maximum contribution to a candidate's own campaign by the candidate or his/or spouse is \_\_\_\_\_.\*\*

\_\_\_\_\_ Date

\_\_\_\_\_ Municipal Clerk or designate

The Clerk shall give candidates a Preliminary Calculation of the estimated maximum campaign expenses and the estimated maximum contribution to a candidates own campaign at the time of filing the nomination paper, based upon the number of electors on the Voters' List as of Nomination Day for the 2018 election. [Section 33.0.1 (1) and 33.0.2 (1)]

On or before September 25, 2022; and in the case of a by-election, within 10 days after the Clerk makes the corrections under subparagraph 4 iii of subsection 65 (4), the Clerk shall give a Final Calculation of the applicable maximum campaign expenses and the maximum contribution to a candidates own campaign to each candidate. The number of electors to be used in this final calculation is to be the greater of the following:

- the number determined from the Voters' List from the previous regular election, as it existed on September 15 in the year of the previous election, adjusted for changes made under Sections 24 and 25 that were approved as of that day;
• the number determined from the Voters' List for the current election, as it exists on September 15 in the year of the current election, adjusted for changes made under Sections 24 and 25 that were approved as of that day [Section 88.20 (11) and 88.9.1(2)]

\* Formula for calculation provided in Ontario Regulation 101/97.

\*\*Formula for calculation provided in Section 88.9.1(1)

**TOWNSHIP OF MONTAGUE  
NOTICE OF PENALTIES**

*Municipal Elections Act, 1996 (s. 33.1)*

TO:

_____ / _____	
(Name of Candidate)	(Office)
_____	
(Address)	(Postal Code)

**EFFECT OF DEFAULT BY CANDIDATE [88.23 (1)]**

**TAKE NOTICE THAT A CANDIDATE SHALL** be subject to the penalties listed below, in addition to any other penalty that may be imposed under the *Municipal Elections Act, 1996*:

- a) if he or she fails to file documents with the Municipal Clerk as required under section 88.25 or 88.32 by the relevant date;
- b) if a document filed under section 88.25 shows on its face a surplus, as described in section 88.31, and the candidate fails to pay the amount required by subsection 88.31 (4) to the Municipal Clerk by the relevant date;
- c) if a document filed under section 88.25 shows on its face that the candidate has incurred expenses exceeding what is permitted under section 88.20; or
- d) if a document filed under section 88.32 shows on its face a surplus and the candidate fails to pay the amount required by subsection 88.32 by the relevant date.

**OFFENCES [92 (1)]**

**TAKE NOTICE THAT A CANDIDATE SHALL** be guilty of an offence and, on conviction, is subject to the penalties listed below, in addition to any other penalty that may be imposed under the *Municipal Elections Act, 1996*:

- a) incurs expenses that exceed what is permitted under section 88.20; or
- b) files a document under section 88.25 or 88.32 that is incorrect or otherwise does not comply with that section.

**PENALTIES [88.23 (2)]**

In the case of a default described above:

- (a) the candidate forfeits any office to which he or she was elected and the office is deemed to be vacant; and
  - (b) until the next regular election has taken place, the candidate is ineligible to be elected or appointed to any office to which the *Municipal Elections Act* applies.
- 

**REFUND (34)**

A candidate is entitled to receive a refund of the nomination filing fee if the documents (financial statement and auditor’s report) required under subsection 88.25 (1) are filed on or before 2:00 p.m. on the filing date in accordance with that subsection.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Municipal Clerk or designate

The Clerk shall, before voting day, give to each person nominated for an office notice of the penalties under subsections 88.23 (2) and 92 (1) related to election campaign finances and the refund of the nomination filing fee that the Candidate is entitled to receive in the circumstances described in section 34.

**TOWNSHIP OF MONTAGUE**

**CONSENT TO RELEASE PERSONAL INFORMATION**

*(Municipal Freedom of Information and Protection of Privacy Act)*

Personal information on the Nomination Paper is collected under the authority of the *Municipal Elections Act* and will be used to assist the Clerk in the administration of the 2022 Municipal Election. Questions regarding this collection should be forwarded to the Clerk, 6547 Roger Stevens Drive, Smiths Falls, Ontario, K7A 4W6 or [clerkadministrator@township.montague.on.ca](mailto:clerkadministrator@township.montague.on.ca) or 613-283-7478 ext. 210.

---

Name of Candidate: \_\_\_\_\_

Candidate for the office of:

- Reeve
- Deputy Reeve
- Councillor

I acknowledge that the Nomination Form filed by me contains personal information and I am aware that the Clerk will disclose all or part of it to the general public.

Candidate Signature: \_\_\_\_\_

Municipal Clerk Or Designate: \_\_\_\_\_

Dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.





TOWNSHIP OF MONTAGUE

**NOTICE OF REJECTION OF NOMINATION**

*Municipal Elections Act, 1996 [s. 35 (3), (4), (5)]*

TO:

_____ / _____ (Name of Candidate) (Office)
_____ _____ (Address) (Postal Code)

**TAKE NOTICE** that the nomination you filed has been examined and has been rejected for the following reasons:

<input type="checkbox"/> I am not “ <i>satisfied</i> ” that you are a “ <i>person qualified to be nominated</i> ” as required by the <i>Municipal Elections Act, 1996</i> or by the relevant legislation which sets out qualification for the office for which you filed your nomination.
---

OR

<input type="checkbox"/> I am not “ <i>satisfied</i> ” that your “ <i>nomination complies with</i> ” the requirements of the <i>Municipal Elections Act, 1996</i> .
---

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Municipal Clerk or designate)

**NOTE:** The Clerk's decision to reject a nomination is final and where rejected, the Clerk shall give notice of such rejection to the person who sought to be nominated and to all candidates for that same office [Section. 35 (4),(5)]. The Clerk may choose to expand on the above options to include specific reasons for the rejection of the nomination.

TOWNSHIP OF MONTAGUE

WITHDRAWAL OF NOMINATION

Municipal Elections Act, 1996 (s. 36)

I, \_\_\_\_\_, hereby withdraw my name as a candidate  
(Name of Candidate)

for the office of \_\_\_\_\_  
(Name of Elected Office)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Candidate

-----  
This withdrawal delivered to me at \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 2022.  
(time)

\_\_\_\_\_  
Municipal Clerk or designate

*A person who has been nominated may withdraw his or her nomination by filing a written withdrawal in the Clerk's office by 2:00 p.m. on Nomination Day (August 19, 2022) if the nomination was filed under section 33 (4) and by 2:00 p.m. on August 24, 2022, if the nomination was filed under section 33(5).*



**TOWNSHIP OF MONTAGUE**

**NOTICE OF ELECTION INFORMATION**

*Municipal Elections Act, 1996 (s. 40)*

Municipal Elections for the offices of:

**Reeve – 1 to be elected**

*(List candidates alphabetically)*

**Deputy Reeve – 1 to be elected**

*(List candidates alphabetically)*

**Councillor – 3 to be elected**

*(List candidates alphabetically)*

**School Board Trustee – English Public – 1 to be elected**

*(List candidates alphabetically)*

**School Board Trustee – English Separate – 1 to be elected**

*(List candidates alphabetically)*

**School Board Trustee – French Public – 1 to be elected**

*(List candidates alphabetically)*

**School Board Trustee – French Separate – 1 to be elected**

*(List candidates alphabetically)*

- Location of Revision and Help Centre: 6547 Roger Stevens Drive, Smiths Falls, Ontario
- Voting Period: beginning October 17 at 8:30 a.m. through to October 24 at 8:00 p.m.
- *Additional information as appropriate to the circumstance.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Municipal Clerk or designate

**TOWNSHIP OF MONTAGUE**

**DECLARATION OF ACCLAMATION TO OFFICE**

*Municipal Elections Act, 1996 [s. 37(1)]*

I hereby declare the certified candidates listed below to be acclaimed to the office that follows their respective names pursuant to Section 37 of the *Municipal Elections Act, 1996*:

<b>NAME OF CERTIFIED CANDIDATE</b>	<b>OFFICE</b>	<b>QUALIFYING ADDRESS</b>

Dated this 22<sup>nd</sup> day of August, 2022

\_\_\_\_\_  
Municipal Clerk or designate

TOWNSHIP OF MONTAGUE

NOTICE OF ADDITIONAL NOMINATIONS

Municipal Elections Act, 1996 [s. 33(5)]

TAKE NOTICE that the number of candidates for the office of \_\_\_\_\_ was not sufficient to fill the number of vacancies to which candidates may be elected.

AND FURTHER TAKE NOTICE that the Clerk may receive and certify additional nominations for the remaining vacancies in the office of \_\_\_\_\_ between the hours of 9:00 a.m. and 2:00 p.m. on August 24, 2022 subject to the provisions of subsection 33(5) of the Municipal Elections Act.

OFFICES FOR WHICH PERSONS MAY BE NOMINATED

\_\_\_\_\_, \_\_\_\_\_ to be elected
(Office) (Number)

AND FURTHER TAKE NOTICE that the manner in which nominations shall be filed is set forth in Section 33 of the Municipal Elections Act. Nomination forms and full particulars of procedures to be followed may be obtained from the undersigned.

Dated this \_\_\_\_\_ day of August, 2022.

\_\_\_\_\_  
Municipal Clerk

**TOWNSHIP OF MONTAGUE**

**DECLARATION OF ACCLAMATION TO OFFICE  
ADDITIONAL NOMINATIONS**

*Municipal Elections Act, 1996 [s. 37 (2)]*

I hereby declare the certified candidates listed below to be acclaimed to the office that follows their respective names pursuant to Section 37 of the *Municipal Elections Act, 1996*:

<b>NAME OF CERTIFIED CANDIDATE</b>	<b>OFFICE</b>	<b>QUALIFYING ADDRESS</b>

**DATED THIS 25<sup>th</sup> DAY OF August, 2022.**

\_\_\_\_\_  
**Municipal Clerk**